



CODE EDC 19-06-02-315

APPROVAL OF MINUTES OF MAY 28, 2019 REGULAR MEETING

RESOLVED, that the minutes of the Regular meeting of May 28, 2019 are hereby approved, and all actions taken by the Directors present at such meeting, as set forth in such minutes, are hereby in all respects ratified and approved as actions of the Economic Development Corporation.

June 11, 2019



**ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS REGULAR MEETING
TUESDAY, MAY 28, 2019 – 8:30 A.M.**

BOARD MEMBERS PRESENT: Marsha Bruhn
Kimberly Clayson
Linda Forte
Damon Hodge
Kwaku Osei
Jonathan Quarles

BOARD MEMBERS ABSENT: Maurice Cox (Ex-Officio)
Chris Jackson
John Naglick (Ex-Officio)
Matthew Roling
Thomas Stallworth

**SPECIAL DIRECTORS
PRESENT:** None

**SPECIAL DIRECTORS
ABSENT:** None

OTHERS PRESENT: Pierre Batton (DEGC/EDC)
Gregoire Eugene-Lewis (DEGC/EDC)
Gay Hilger (DEGC/EDC)
Malinda Jensen (DEGC/EDC)
Paul Kako (DEGC/EDC)
Jennifer Kanalos (DEGC/EDC)
Rebecca Navin (DEGC/EDC)
Kelley Shovan (DEGC/EDC)



**MINUTES OF THE ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS REGULAR MEETING
TUESDAY, MAY 28, 2019
DETROIT ECONOMIC GROWTH CORPORATION
500 GRISWOLD, SUITE 2200
8:30 A.M.**

CALL TO ORDER

Noting that a quorum was present, Chairperson Forte called the Regular meeting of the Economic Development Corporation Board of Directors to order at 8:42 a.m.

GENERAL

Approval of Minutes

Ms. Forte asked Board members if there were any additions, deletions or corrections to the minutes of the May 14, 2019 Regular Board meeting. She noted that before the meeting she gave some corrections to staff. Hearing no additional corrections, the Board took the following action:

On a motion by Ms. Bruhn, seconded by Mr. Quarles, Resolution Code EDC 19-05-02-314 was approved, as amended.

Receipt of Treasurer's Report

Ms. Shovan reviewed the Report of Receipts and Disbursements for the month of April 2019 for the benefit of the Board and responded to questions.

Subsequent to the discussion, the Board took the following action:

On a motion by Mr. Hodge, seconded by Mr. Quarles, Resolution Code EDC 19-05-03-239 was unanimously approved.

PROJECTS

Motor City Re-Store: Amendment to Round 3 Awards

Mr. Batton, on behalf of Ms. Pledl, introduced Mr. Gregoire Eugene-Lewis, the Interim Motor City Re-Store Program Manager, to present the agenda item. Mr. Eugene-Lewis reported that on May 22, 2018, the EDC Board of Directors approved the awarding of grants to certain applicants in Round 3 of the Motor City Re-Store Program (the "Program"). The Program is a matching façade grant program for existing businesses in Detroit. The Program consists of two types of awards

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that applicants may receive. These awards include a Design Award up to \$10,000 for architectural services and a Construction Award up to \$25,000 for improvements to the existing business.

During the Round 3 application process, Arthur J. Rohde & Company (the "Awardee"), applied to the Program for a Construction Award. Staff reviewed the Awardee's application and supporting materials and determined that the Awardee was to be included in the batch of applicants for Construction Awards that are approved by the EDC Board of Directors. Based on the Awardee's application, staff was to recommend a Construction Award in the approximate amount of \$22,000. However, due to a clerical error, the Awardee was awarded a Design Award up to \$10,000. This Design Award prevents the Awardee from commencing work in accordance with the Awardee's application and intent.

Staff recommended the approval of a Round 3 Construction Award to Awardee in an amount not to exceed \$25,000.00. The description below describes the levels of the award and qualifications of the Awardee.

Arthur J. Rohde & Company

Estimated Construction Award: \$22,000

Owner: Arthur J. Rohde

Location: 2711 E. Jefferson

Description: Arthur J. Rohde & Company rents office suites to 1-2-person entrepreneur businesses. Private offices, semi-private, shared and virtual offices. Location for small businesses to get a start and grow. See picture of building attached with several the tenants. A total of 29 small businesses operate from 2711 E. Jefferson and make it their home.

Scope: Replace signage, resurface front wall along sidewalk, resurface parking lot, landscape improvements- front building, New railing for porch and replace walkway and steps.

A resolution approving the staff's recommendation of a Construction Award to the Awardee was included for the Board's consideration.

With there being no questions or discussion, the Board took the following action:

On a motion by Ms. Bruhn, seconded by Mr. Hodge, Resolution Code EDC 19-05-91-88 was unanimously approved.

PUBLIC COMMENT

ADMINISTRATION

Mr. Osei questioned what the latest was on the technology solution. Ms. Kanalos stated that the program is called Directorpoint. and the Board would be transitioning to electronic board books possibly at the next meeting. Ms. Jensen advised that they did a beta testing with the DBRA

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Board last week and it was fairly successful, and a there were a few kinks that needed to be worked out. Ms. Forte asked if everyone had signed up for Directorpoint. Ms. Kanalos stated that there were a couple of EDC Board members that still need to sign up.

OTHER MATTERS

ADJOURNMENT

With there being no further business to come before the Board, on a motion by Ms. Clayson, seconded by Mr. Quarles, Ms. Forte adjourned the meeting at 8:50 a.m.



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APPROVAL OF MINUTES OF MAY 14, 2019 REGULAR MEETING

RESOLVED, that the minutes of the Regular meeting of May 14, 2019 are hereby approved, and all actions taken by the Directors present at such meeting, as set forth in such minutes, are hereby in all respects ratified and approved as actions of the Economic Development Corporation.

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ODE EDC 19-05-03-239

ACCEPTANCE OF TREASURER'S REPORT FOR APRIL 2019

RESOLVED, that the Treasurer's Report of Receipts and Disbursements for the period ending April 31, 2019, as presented at this meeting, is hereby in all respects accepted as action of the Economic Development Corporation.

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CODE EDC 19-05-91-88

**SMALL BUSINESS AND COMMERCIAL CORRIDOR REVITALIZATION PROGRAM:
AMENDMENT TO MOTOR CITY RE-STORE ROUND 3 AWARDS**

WHEREAS, on May 22, 2018, the EDC Board of Directors approved the awarding of grants to certain applicants in the Round 3 Design and Construction track of the Motor City Re-Store Program (the "Program"); and

WHEREAS, during the Round 3 application process, Arthur J. Rohde & Company (the "Awardee"), applied to the Program for a Construction Award and Staff determined that the Awardee was to be included in the batch of applicants for Construction Awards that are approved by the EDC Board of Directors; and

WHEREAS, due to a clerical error, the Awardee was awarded a Design Award up to \$10,000, rather than a Construction Award, which prevents the Awardee from commencing work in accordance with the Awardee's application and intent; and

WHEREAS, EDC staff recommends the approval of a Round 3 Construction Award to Awardee in an amount not to exceed \$25,000.00; and

WHEREAS, the EDC Board of Directors has determined that Staff's recommendation is appropriate and within the best interests of the Program.

NOW, THEREFORE, BE IT RESOLVED that the EDC Board of Directors approves of a Round 3 Construction Award to the Awardee in accordance with Exhibit A.

BE IT FURTHER RESOLVED, that any two Officers, or any one of the Officers and any one of the Authorized Agents or any two of the EDC's Authorized Agents shall hereafter have the authority to negotiate and execute all documents, contracts, or other papers and to take such actions as are necessary or appropriate to implement the provisions and intent of this resolution.

BE IT FINALLY RESOLVED, that all of the acts and transactions of any Officer or Authorized Agent of the EDC, in the name and on behalf of the EDC, relating to matters contemplated by the foregoing resolutions, which acts would have been approved by the foregoing resolutions, except that such acts were taken prior to the execution of these resolutions, are hereby in all respects confirmed, approved and ratified.

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